## **WELCOME TO YOUR PORTAL**

The survivor portal is the web-based access point for information on your kit

#### On the survivor portal, you can:

- See your kit's progress as it moves from the medical facility to the law enforcement agency to the lab.
- Find survivor resources.
- Find contact information for the hospital and law enforcement agency associated with your kit.
- Subscribe to updates on changes to your kit's status.
- Use the quick exit feature to leave the site quickly and clear your browser history.

#### Log in

- Go to the web address given to you at the time of your exam.
- Enter your username (the kit barcode) and your temporary password.
- The first time you log in you may be prompted to change your password or set up security questions to reset your password if you forget it.
- You can change your password at any time at User Profile > Password Management
- You can configure security questions at **User Profile > Security Questions**.
- If you forget your password you can reset it by answering security questions (if you set them up) or by clicking on Forgot Your Password? on the login page.

  Quick EXIT

vigate the portal	Last Login: 2/17/2023 1:45 PM Welcome My Kit Resources Contacts Clear Browser History	FAQ Leave this site quickly → EXIT	Pro
	User Account Settings		
	Password Management Security Questions Update Notifications		
	UPDATE PASSWORD	PASSWORD REQUIREMENTS	
	Update Password	Must be minimum 8 characters     long	
	Please complete the following form. Mandatory fields are marked with a red asterisk(*) Current Password * ?	<ul> <li>Must include 1 number(s)</li> <li>Must include 1 uppercase character(s)</li> </ul>	
	New Password * 😯	Must include 1 lowercase	
	Confirm New Password * 😧	<ul> <li>character(s)</li> <li>Must include 1 special character(s)</li> </ul>	
	Update		

- Go to **My Kit** to see your kit's status.
- Go to **Resources** to find helpful resources.
- Go to Contacts to find contacts for the hospital and law enforcement agency associated with your kit.
- Go to **FAQ** to view Frequently Asked Questions.
- Go to the **User Profile** icon to manage your password and subscribe to updates.
- Log out using the **EXIT** button.

# PORTAL DETAILS AND SETTINGS

Understanding the options available on the survivor portal

#### View your kit's details

- Whether or not you requested to have your kit tested.
- Current status and location of your kit.
- The history of your kit's progress through the system.
- Case review information from law enforcement, when it becomes available.

AUTHORIZATION 😯				
Did you provide authorization? 😯 Yes				
Indicates whether or not authorization was provided for the forensic testing of your kit.				
KIT STATUS TIMELINE ? Your timeline's most recent updates are displayed at the top.				
TIMELINE LEGEND A blue calendar with a "plus" lcon indicates that this is the latest and current step that has been recorded for your kit.				
A green calendar with a "check" icon indicates that the kit has moved on from this event. 🗃				
IN LEA POSSESSION (PRE-LAB)				
Greer Police Department				
iii 10/14/2022				
Your kit is in the law enforcement agency's possession.				

#### Set up notifications

- To receive updates on your kit, go to User Profile > Update Notifications and choose the updates you wish to be sent by email or text.
- You can also designate an ideal time of day for update.

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#### Use the privacy and security features

- In the upper-left corner of the screen verify the time of your last login to ensure that your account is secure.
- Click on the "EXIT" button in the upper-right corner of the screen to leave the site quickly. •
- Go to "Clear Your Browser History" for instructions on clearing survivor portal from your browser's history.

#### Find resources and help

- In this section you can search for victim advocacy services, telephone hotlines, or other helpful resources such as links to websites, resource guides, or videos.
- You can filter the resources by geographical area to find something close to home.

#### **RESOURCES & HELP**

### FIND RESOURCES AND ASSISTANCE IN YOUR AREA

state 🗤 😈	
South Carolina	•
County 😯	
Charleston County	•
City 😧	
Charleston	•